

Job Title

Activities Staff (Activity Shack)

Reports to

Activities Manager

All Activity Staff Positions are responsible for

- Wearing the required staff uniform/attire
- Arriving on time for their scheduled shift
- Clocking in and out as required for each shift
- Acquiring approval for time off through their supervisor/manager in a timely manner.
- Being a dependable team member to their co-workers

There are various internal positions within the Activities Department which have specific duties assigned to them. Those duties are as follows:

S1 – Shift Lead & Cashier for the Activity Shack

S1 - Shift Lead & Cashier for the Activity Shack is responsible for:

- Ensuring the Activity Shack opens on time and staff in all other Shack positions are prepared for the day
- Creating positive guest experiences and encouraging other staff to do so as well
- Promotion of all activities available in the Activity Shack area of the park
- Checking out a money bag at the beginning of shift and counting it out and turning it in at the end of shift
- Execute paintball and concession sales through The CenterEdge POS System
- Oversee paintball and archery tag game schedules and sign-ups and making sure the refs run on time
- Ensure the Shack container stays clean and organized
- Maintains inventory on all Shack equipment and concession items and informs the Activities Director when supplies begin to run low
- Oversees and assists staff with picking up trash, grounds keeping, and inspection of all outdoor activity areas in the park
- Assists in any activities departmental area necessary at any time during their shift

S5 – Paintball Ref for Games and Target Practice

S5 - Paintball Ref for Games and Target Practice is responsible for:

- Creating positive guest experiences
- Ensuring equipment is prepped and ready for business at the beginning of each shift
- Ensuring equipment is clean and maintained throughout each shift
- Ensure paintball pods are filled and games run on time throughout the day
- Review paintball guidelines with guests and make sure they are followed for their safety
- Cleaning and storing equipment at the end of each shift
- Reporting any equipment issues during each shift to the Shack Lead
- Assists in any activities departmental area necessary at any time during their shift

S6 – “Hero Blast” Laser Tag Operator

S6 - “Hero Blast” Laser Tag Operator is responsible for:

- Creating positive guest experiences
- Ensure equipment is prepped and ready for business at the beginning of each shift
- Ensure equipment is clean and maintained throughout each shift
- Manage line of guests and facilitate getting them into games in a timely manner
- Reviewing Laser Tag guidelines with guests and making sure they are followed for their safety
- Ensure proper cleaning, charging, and storing equipment at the end of each shift
- Reporting any equipment issues during each shift to the Shack Lead
- Assists in any activities departmental area necessary at any time during their shift

S7 – Archery Tag Ref

S7 - Archery Tag Ref is responsible for:

- Creating positive guest experiences
- Ensure equipment is prepped and ready for business at the beginning of each shift
- Ensure equipment is clean and maintained throughout each shift
- Ensure games run on time as scheduled
- Review Archery Tag guidelines with guests and make sure they are followed for their safety
- Ensure proper cleaning and storing equipment at the end of each shift

- Reporting any equipment issues during each shift to the Shack Lead
- Assists in any activities departmental area necessary at any time during their shift

S8 – Laser Tag Operator

S8 - Laser Tag Operator is responsible for:

- Creating positive guest experiences
- Ensure equipment is prepped and ready for business at the beginning of each shift
- Ensure equipment is clean and maintained throughout each shift
- Manage line of guests and facilitate getting them into games in a timely manner
- Review Laser Tag guidelines with guests and make sure they are followed for their safety
- Ensure proper cleaning, charging, and storing equipment at the end of each shift
- Reporting any equipment issues during each shift to the Shack Lead
- Assists in any activities departmental area necessary at any time during their shift

S9 – Jumping Pad Attendant

S9 - Jumping Pad Attendant is responsible for:

- Creating positive guest experiences
- Ensure equipment is turned on and ready for business at the beginning of each shift
- Ensure equipment is clean and maintained throughout each shift
- Review “AirPlay” guidelines with guests and monitoring to make sure they are followed for the guest’s safety
- Ensure proper cleaning, and storing equipment at the end of each shift
- Reporting any equipment issues during each shift to the Shack Lead
- Assists in any activities departmental area necessary at any time during their shift

R – Rover

R - Rover Staff is responsible for:

- Creating positive guest experiences
- Filling in to help with any position that needs assistance.
- Rotating through Shack positions to ensure everyone has a chance to take a break including themselves.
- Assisting paintball refs in filling paint pods, clean equipment, and fill air tanks.

- Picking up trash, grounds keeping, and equipment inspection in outside activity areas during slow times in the schedule.
- Assists in any activities departmental area necessary at any time during their shift